



Beeston Neighbourhood Forum

Minutes of the Annual General Meeting and Forum Meeting held on 19 May 2015.

Attendance of Members: Christine Thornton, Doris Brooke, John Fenton, Gohar Almass, Peter Glossop, Ken Hewson, Josie Kennard, Arthur Kirby, Mark Parry, Greg Turton, Adrian Benson, Robert Winfield, Adam Ogilvie, Jean Birch, Bill Birch, Jeremy Morton, Eddie Leathem, Dean Stratton (supporting member), Rich Bell, Jo Maguire, Sabar Hussain, Steve Francis.

Attendance of non-Members: Diane Craven.

Apologies of Members: Angela Gabriel, John Peckham, Sheila Brogden, James Bailey, Edward Thornton, John Cunningham.

ANNUAL GENERAL MEETING 2105

As this was the first annual general meeting, there were no minutes of any previous meeting.

Committee Report: Greg outlined the meetings we have held to date, the priorities we have established and our trip to visit Heathfield in Wolverhampton, where they have already produced a plan.

Accounts: Greg explained how the grant system works. The fact we had not managed to spend all the money available to us was raised and it was explained this was because of the practicalities and timing of our situation. The accounts were accepted unanimously.

Neighbourhood Planning Grant Awarded By Community Development Foundation.

A grant of £2940 was awarded to Beeston Community Forum for the period 1st April, 2014 to 31st December, 2014. A first instalment of £2646 (i.e. 90%) was approved for payment and held on the Forum's behalf by Leeds City Council. The final 10% was to be released in arrears when the first instalment had been fully spent in the allotted time.

First instalment of grant	Income. £2646	Expenditure.	
		Publicity materials.	£689.98.
		Distribution of leaflets.	£389.94.
		Drop-in sessions.	£152.13.
		Stationery/online costs.	£68.85.
		Neighbourhood Forum meetings/expenses.	£491.00.
		Public Meetings/trip expenses.	£655.15.
		TOTAL	<u>£2,447.05.</u>
		BALANCE.	£198.95.

Since the first instalment was not fully spent but had a surplus of £198.95, the final 10% was not released.

Election of 2015 - 2016 Committee: The following members were elected onto the new Committee unanimously.

Committee Member	Nominated by	Seconded by
Greg Turton – Chair	Bill Birch	Jean Birch
Robert Winfield – Vice Chair	Greg Turton	Arthur Kirby
Mark Parry – Secretary	Jean Birch	Christine Thornton
Bill Birch – Treasurer	Greg Turton	Mark Parry
Arthur Kirby	Greg Turton	Robert Winfield

Adrian Benson	Greg Turton	Arthur Kirby
Christine Thornton	Bill Birch	Jean Birch
Richard Bell	Arthur Kirby	Adrian Benson
Ken Hewson	Bill Birch	Richard Bell
Gohar Almass	Adrian Benson	Peter Glossop

The annual general meeting was then closed and the Forum meeting began.

Minutes of 11 March 2015: were agreed as a correct record, proposed by Christine Thornton and seconded by Arthur Kirby. Steve Francis did not have his name listed as attending and this has been corrected on the electronic archive version.

Matters Arising: Greg highlighted the development issues, and said these would be taken forward at our next committee meeting.

New Members: S. Sturman, Sabar Hussain, MR Bostan, J. Bush, David Belton, Joan Belton, P. Straatman, Yvonne Crowther, John Cockburn, Jo Maguire and the Barkly Road Garage were confirmed as new members.

Report on Meetings: Greg described our meeting with council officers and the need to look for resources that we can use. Martin Dean at the South East Area Resource Team may be able to help. Greg said we need a better, practical relationship with planning. Ian McKay highlighted 3 questions:

1. What does the Forum want to do- produce a land use document or do something more?
2. What is the long term vision & objectives of the Plan?
3. Produce an audit of current support and a skills audit of our members to identify resources that are available voluntarily.

Martin pointed out that this meeting was a start in building relationship with Council Officers. Ian was asked to provide a written plan of a workshop he could deliver and Martin undertook to provide a written summary of what had been achieved by the meeting.

Greg had previously produced a vision on skills development and sent it to Hilary Benn who is supportive.

Consultant Support: Shaun Hanson has been appointed by the Committee as our consultant subject to our receiving grant aid to cover his costs. Shaun has produced a package of support. He will conduct health checks on what we achieved to date and give us a direction for the future. He intends to provide two workshops to train us and his work will finish just before our plan goes for examination.

The Vision: Mark explained what is needed and asked for those members present to suggest their ideas for a vision.

Action: Mark to take away these ideas and formulate a vision or visions from them for approval.

Skills Audit: Mark highlighted a diagram of skills required to produce a neighbourhood plan and asked members to say if they had skills and the time to help us.

Action: Members to contact Mark with any help they can offer and say what skills and experience they may have.

Any Other Business: Our local councillors have been told of someone interested in building affordable houses on the Old Lane site, Tesco had bought. They have been told they need to consult with us.

Greg pointed out that the next meeting maybe some time away, but in the meantime we hope to have the task groups up and running.

Meeting closed.